

Six Important Tasks

Charles Schwab, one of the first presidents of Bethlehem Steel, once asked an efficiency expert to help him be more productive at work. The expert told Schwab he could increase Schwab's productivity by at least 50 percent with a simple system.

He then handed Schwab a piece of paper and instructed him to write down the six most important tasks he would have to do the next day and number them in the order of their importance. Then the man said, "Put this paper in your pocket. First thing tomorrow morning, look at the first item, and start working on it until it is finished. Then tackle the next item in the same way, and so on. Do this until quitting time every working day. After you've tried this system for a while, have your men try it. Then send me a check for what you think it's worth."

A few weeks later, Schwab sent the expert a check for \$25,000, calling his advice the most profitable lesson he had ever learned. And in just five years, largely by following this simple system, Bethlehem Steel became the largest independent steel producer in the world.

As you undertake your responsibilities at Life Care, Century Park and Life Care at Home, what are the six most important tasks you have to do tomorrow? Write them down, and purpose in your heart to accomplish them.

The Lord has told us what is good. What He requires of us is this: to do what is just, to show constant love, and to live in humble fellowship with our God (Micah 6:8).

– Beecher Hunter